



Amesbury

Amesbury Public Library
149 Main Street
Amesbury, MA 01913

REQUEST FOR LIBRARY DISPLAY ON EASELS

Please note:

We have 15 easels available for use.

Kind of display: _____

Number of pieces to display: _____

Date display is available: _____

Name: _____

Address: _____

Phone: _____

Email: _____

I understand that the Library Trustees and the Town of Amesbury are not liable for any damage or loss of any part of my collection that is on display in the Library.

Date: _____ Signature: _____

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Date collection went on display: _____

Date for pick up: _____

Display your art at the Amesbury Public Library

The Amesbury Public Library is a community center that invites local organizations and residents to submit exhibits of local, cultural, artistic, or educational interest for temporary display within the library. We have 15 easels for artist groups to use to display their work here in the library. Maximum size for artwork is 24 inches X 20 inches, and items must fit on easels provided. **Displays are limited to the Amesbury Room only. No Exceptions.**

Exhibits must be approved and scheduled as space is limited. Acceptance of an exhibit does not imply library endorsement. A sign with the name of the organization or individual responsible for the display is recommended. Commercial displays, prices, or sales advertising are not permitted. However, you can leave contact information with the Assistant Director, and if a patron is interested it will be up to them to contact the artist. The library will not be involved in any way.

The group or person using the easels is responsible for installing and removing the exhibit at the assigned times. Art will be kept on display for a maximum of 4 weeks, unless special arrangements are made with the library assistant director.

The Library staff reserves the right not to display works that it deems inappropriate to its mission. Neither the Amesbury Public Library nor the Town of Amesbury is responsible for any damage or theft that may occur to an exhibit placed in the library.

To request an easel display, complete the attached form and return it to the library. Please make your request as early as possible; availability is limited due to high demand.

Contact Assistant Director, Erin Matlin with any questions at 978-388-8148 x 614 or ematlin@mvlc.org